

**LSNIC REGISTRARS
ACCREDITATION POLICY
V1.0.0**

Purpose and Scope

The purpose of this document is to set out conditions and criteria that should be applied for the selection of certified registrars for the .ls domain name space.

Definitions

Applicant : Any organization which has completed the application process to be accredited as a registrar.

Registrar : Any organization or body which has been accredited by LSNIC to provide domain name registration services

1. Eligibility Requirements for Registrars

1.1 All business entities legally operating in Lesotho can apply for accreditation

1.2 The applicant seeking for accreditation, any partner, director, or controlling shareholder of the applicant, must not have been convicted of an offence relating to dishonesty.

1.3 Applicants for accreditation as Registrar must satisfy LSNIC that:

1.3.1 The applicant possesses and can demonstrate adequate knowledge of the Domain Name System and LSNIC's Policies, Procedures, Guidelines and, Operations, sufficient in the view of LSNIC to provide good service to Registrants and potential Registrants;

1.3.2 The applicant has the capability to electronically interact with Registrants, LSNIC and LSNIC's systems in accordance with the applicable Registrar policies, procedures and guidelines.

1.3.3 the applicant is capable of providing Registrar Services in accordance with the Registrar Agreement and in compliance with the applicable Registrar Policies, Procedures and Guidelines;

1.4 The applicant has the capabilities and systems to –

1.4.1 Promptly and effectively address enquiries and respond to requests from its Registrants and potential Registrants

1.4.2 Promptly and effectively handle projected volumes of Domain Name Registrations;

1.4.3 Receive information from its Registrants and potential Registrants on a secure basis;

1.4.4 Authenticate information provided by its Registrants and potential Registrants;

1.4.5 Promptly and effectively process and authenticate requests for modifications to Domain Name Registrations, including renewals and transfers of Domain Name Registrations, changes of Registrar, changes of Registrant, updates to information and other requests; and

1.4.6 Maintain adequate backups of registration information and.

1.4.7 Any other requirements that may be specified by LSNIC.

2. . **Application Process for Registrars**

2.1 All intending applicants for accreditation as registrars shall access and download the registration package from LSNIC website. The accreditation application package comprises:

2.1.1 LSNIC CCTLD Registrar Accreditation Policy

2.1.2 LSNIC CCTLD Registrar Application Form

- 2.1.3 LSNIC CCTLD Registrar Agreement
 - 2.1.4 LSNIC Approved pricelist; and
 - 2.1.5 FRED-Client software
3. No application for Certification will be considered to be complete if any of the following occurs;
- 3.1.1 Information or documents required in the application form or process have not been supplied;
 - 3.1.2 If on its face, the application contains misleading or inaccurate information;
 - 3.1.3 If it is defective in any way; or
 - 3.1.4 If it is not accompanied by the signed Registrar Agreement and Fees specified.

4. Accreditation Procedure

4.1 Once an application is successful, before granting accreditation to the applicant LSNIC shall carry out the following tests on the request of the applicant:

- 4.1.1 **Interface Test** designed to test the technical proficiency of the applicant at dealing with the registry system.
- 4.1.2 **Policy Test** designed to test the ability of the applicant to apply LSNIC policies to registration process on the domain.; and
- 4.1.3 **Regulatory Test** designed to test the ability of the applicant to comply with the Registrar's Agreement as well as other LSNIC regulations and policies.

4.2 Once the applicant has satisfied LSNIC based on the tests described in above, LSNIC will advise the applicant by email that full accreditation status has been awarded.

4.3 The applicant will also receive a debit note from LSNIC for LSNIC's Certification Fee as set out in LSNIC's Fees Policy.

4.4 LSNIC will send to the applicant a fully executed copy of the Registrar Agreement for the applicant's records.

4.5 Until the applicant receives a fully executed copy of the Registrar Agreement from LSNIC the applicant will not:

4.5.1 act or hold himself/herself as a LSNIC Accredited Registrar;

4.5.2 provide or offer to provide, or state or imply that the applicant is authorised to provide, any Registrar services within the .Is domain;

4.5.3 identify themselves as a "LSNIC Accredited Registrar" or by any term suggesting similar reference, or use directly or indirectly, in any manner whatsoever LSNIC's name or any trade or other identifying mark owned or used by LSNIC.

4.6 LSNIC will announce the list of all LSNIC Accredited Registrars and publish such names and contact details on the list of LSNIC Accredited Registrars on LSNIC's website. If the applicant would prefer for business reasons to postpone the announcement of its accreditation, such applicant must give notice to LSNIC by email.

4.7 LSNIC will provide Accredited Registrars with an official logo. The logo should be displayed prominently on the applicant's website and on any printed materials of the applicant.

5. SUSPENSION AND REVOCATION OF ACCREDITATION

5.1 LSNIC may suspend a Registrar at its own discretion exclusively on the following grounds:

5.1.1 Outstanding unpaid debts owed by the Registrar.

5.1.2 The Registrar no longer being eligible for Accreditation.

5.1.3 Breach of the Rules and Regulations for Domain Name registration as set out in the .Is ccTLD Domain Registration Policy.

- 5.2 LSNIC shall notify the Registrar by e-mail at least 30 days before suspending the Registrar thereby affording the Registrar the opportunity to remedy the grounds for suspension.
- 5.3 A suspended Registrar can no longer register new Domain Names or receive Domain Name transfers and LSNIC shall notify Registrants under such a Registrar of the status of the Registrar thereby affording the Registrants the opportunity to transfer their Domain Names.
- 5.4 If the grounds for suspension are not remedied within the time frame set, the LSNIC shall be entitled to revoke the accreditation of the Registrar and such a revoked Registrar shall then no longer be able conduct domain name business with the Registry.